

## Area Committee (Inner East)

### PERFORMANCE PLAN – May 2012

Meeting Date	Minute ref no.	Outcome, Targets & Outputs (please align to City Priority Plans where appropriate)	Performance measures/Outputs	Others involved	Status RAG	Comments	Timescales
		<p>The Area Committee will undertake works to improve community parks, play areas and equipment, sports pitches and allotments, as funding becomes available. This aligns to the City Priority 'Best City to Live'</p> <p>We will do this by:</p> <ol style="list-style-type: none"> <li>1. Allocating the spend of s106 money derived from Gipton &amp; Harehills ward to refurbish Ashton Park play area, resurface the MUGA and provide community notice boards at the entrances</li> <li>2. Support the work of Wykebeck Way to regenerate Wykebeck Valley into an accessible city park.</li> <li>3. Carrying out consultation with residents of what they would like to see, funding, and establishing Rookwood Play Area</li> <li>4. Allocating spend of s106 money to build a new play area at Barncroft and build a new play area and new Multi Use Games Area in Seacroft South (behind Dennis Healey centre)</li> </ol>		<p>Parks &amp; Countryside, Wykebeck Way</p> <p>City Projects/ Planning</p>	A		<ol style="list-style-type: none"> <li>1. complete by end Quarter 3</li> <li>2. ongoing</li> <li>3. complete by end quarter 3</li> <li>4. by end quarter four</li> </ol>
		<p>The Area Committee will give residents a sense of belonging that builds cohesive and harmonious communities by supporting initiatives, meetings and events that bring the community together and promoting a Team Neighbourhood approach by services. This aligns to the City Priority 'Best City for Communities'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Running regular community forums in Burmantofts and Richmond Hill.</li> <li>2) Running two Community Leadership Teams in Seacroft and Gipton and developing ones in Harehills, Burmantofts and Richmond Hill</li> <li>3) Continuing to run the Local Management Teams in Seacroft and Burmantofts and Richmond Hill and developing two further ones in Gipton and Harehills.</li> </ol>		<p>Police, ENEHI, youth services, sports development, Clusters, Environmental Locality team, NHS</p>	G/A		<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. Ongoing/ established by end quarter 3</li> <li>3. Ongoing/ established by end quarter 3</li> </ol>

	<p>4) Funding two Neighbourhood Managers to cover 4 of the 5 priority neighbourhoods and supporting their work programme.</p> <p>5) Funding Gipton Gala, Seacroft Gala, Lark in the Park, Live on the Drive and the Harehills Torch funday.</p>		<p>Gala Committees and Harehills Youth Strategy group</p>		<p>4. ongoing</p> <p>5. by end quarter 2</p>
	<p>The Area Committee will provide a range of activities such as school holiday activities and sports and arts activities for young people to enjoy in their local neighbourhood. This aligns with the City Priority 'Best City for children and young people'.</p> <p>We will do this by:</p> <ol style="list-style-type: none"> <li>1) Pooling funding with the extended services clusters and coordinating a programme of summer holiday activities in each neighbourhood for the full 6 weeks.</li> <li>2) Funding weekly football sessions for young people at the Bilal Centre in Harehills</li> <li>3) Funding the 'on street project' , a programme to increase detached youth work and youth activities within identified hotspot areas.</li> <li>4) Fund a football league in Gipton, every Friday night at Fearnville leisure centre.</li> </ol>			<p>A</p>	<ol style="list-style-type: none"> <li>1. Programme finalised 31<sup>st</sup> May 2012</li> <li>2. ongoing</li> <li>3. established by end quarter 2</li> <li>4. ongoing</li> </ol>
	<p>The Area Committee will aim to help people live happier, longer, healthier lifestyles and promote the Change for Life campaign in our communities. This supports the city priority 'Best city for health and wellbeing'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Funding Richmond Hill Elderly Action to provide Zumba exercise classes for older people</li> <li>2) Funding the Harehills Torch and East End Park Torch in the Park events where opportunities to play or have taster sessions of a variety of sports will take place, along with free healthy snacks</li> <li>3) Using s106 money to provide an allotment at the Henry barren Centre to compliment the kitchen refurbishment where young people will be able to learn about, grow and cook their own fresh fruit and vegetables.</li> <li>4) Provide a range of summer holiday activities for young people including multi sport, football and swimming activities to promote these activities to young people in the area.</li> </ol>		<p>RHEA, sport development, clusters.</p>		<ol style="list-style-type: none"> <li>1. by end quarter two</li> <li>2. 24<sup>th</sup> June</li> <li>3. By end Quarter4</li> <li>4. By end quarter two</li> </ol>

	<p>The Area Committee will aim to help protect people from the harmful effects of tobacco by reducing the number of adults who smoke. This aligns with the city priority 'Best City for Health'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Supporting the delivery of 'extend' exercise classes in Seacroft to people who are suffering from chronic lung problems.</li> <li>2) Promote the risks of smoking and offer people help and advice to stop smoking</li> </ol>		NHS, Space2			<ol style="list-style-type: none"> <li>1. By end quarter 4</li> <li>2. By end quarter four</li> </ol>
	<p>The Area Committee will run projects which offer women training and support to increase their mental and physical health. This aligns with the city priority 'Best City for health and wellbeing'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Funding Connexions to provide support to targeted young mums to increase their confidence, improve their personal safety and learn practical skills.</li> <li>2) Fund Body &amp; Soul Project to work with girls in the Inner East to increase resilience to being subject to sexual violence or abuse.</li> <li>3) Fund 'on the streets project' in Seacroft, an element of which is to have a mobile bus which will provide advice and assistance with reducing teenage conception and STDs</li> </ol>		Connexions, IGEN, Rainbow Hearts, police, youth services.			<ol style="list-style-type: none"> <li>1. To commence by end quarter 2</li> <li>2. To commence by end quarter 2 for 12 weeks</li> <li>3. To commence by end quarter 2</li> </ol>

		<p>The Area Committee will provide job advice and information to help get people back into work and provide targeted support to young people not in education, employment or training.. This aligns with the City Priorities 'Best City for business' and 'Best City for Children &amp; Young People'</p> <p>we will do this by</p> <ol style="list-style-type: none"> <li>1) Providing a computer suite at Lincoln Green Community Centre to be used for job shop sessions; the youth service to assist young people with searches; and IGEN to work with young people not in education employment or training.</li> <li>2) Funding the Garden gang project to train local young people in practical skills, award them qualifications and give them work experience</li> <li>3) Employ an apprentice from the local area to work supporting the Area Committee and its partners in the community</li> <li>4) Funding the renovation of an old Methodist Chapel in Seacroft into a media broadcasting and training centre where volunteering and training opportunities will be offered to local young people</li> <li>5) Renovating the kitchen at Henry Barren centre to be used for training those not in education, employment or training in cooking skills.</li> </ol>		Jobs & Skills, IGEN, youth services, Garden Gang, Heads Together, police, ENEHI	A		<ol style="list-style-type: none"> <li>1. by end quarter two</li> <li>2. ongoing</li> <li>3. by end quarter four</li> <li>4. ongoing</li> <li>5. By end quarter four</li> </ol>
		<p>The Area Committee will organise clean up days with local residents in identified hot spot areas and provide a Community Payback team to help improve community buildings and spaces , this aligns with the council priority 'Best City for Communities'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Funding a dedicated probation supervisor for the Inner East so that partners and residents can always have access to a dedicated team of labour.</li> <li>2) Organising at least 4 Operation Champions in each priority neighbourhood, where all of the services will work together to tackle issues identified by residents in hot spots.</li> </ol>		Probation, police	A		<ol style="list-style-type: none"> <li>1. Funded until end quarter 4</li> <li>4. By end quarter 4</li> </ol>

		<p>The Area Committee will provide information for people through leaflets, talks in schools and at local events on how to dispose of their waste, and take enforcement action against those who do not dispose of it correctly. This aligns with the council priority 'Best City for Communities'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Creating Environmental Improvement Zones where intensive action will be taken in identified hot spot zone's to give out leaflets and advice and fine those who don't respond.</li> <li>2) Having Environmental Locality officers attend the Czech Drop in session at Hovingham Primary School to talk with an interpreter to those new to the country about their responsibilities.</li> <li>3) Hold a public meeting at the Bilal Centre in Harehills to respond to questions raised about the environmental improvement zones and give out advice.</li> <li>4) Ask the environmental locality team to attend forums and CLTs to speak to residents on environmental issues and give advice.</li> </ol>		Environmental Locality team	A		<ol style="list-style-type: none"> <li>1. ongoing</li> <li>2. by end quarter two</li> <li>3. by end quarter three</li> <li>4. by end quarter four.</li> </ol>
		<p>The Area Committee will provide advice and practical help with home security to reduce the risk of burglary and continue to provide CCTV in areas which are hotspots for crime and anti social behaviour. This aligns with the councils priority 'Best City for Communities'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1. Installing a new CCTV system in Seacroft South and ongoing monitoring</li> <li>2. Continuing to pay for CCTV on the Bellbrookes, Nowells and Blacks shops.</li> <li>3. Fund ENEHI to upgrade all of the locks on their properties to euro profile locks.</li> </ol>		ENEHI, Leeds Watch	G/A		<ol style="list-style-type: none"> <li>1. ongoing</li> <li>2. ongoing</li> <li>3. by end quarter three</li> </ol>

	<p>The Area Committee will increase awareness of the harm from the use of drugs, alcohol and domestic abuse. This aligns with the city priority 'Best city for communities'</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Providing information at community events, talks in schools and through local community groups.</li> <li>2) Fund Body &amp; Soul Project to work with girls in the Inner East to increase resilience to being subject to sexual violence or abuse.</li> <li>3) Fund a Designated Public Places Order for Harehills to reduce the incidences of violence and anti social behaviour from alcohol abuse</li> </ol>		Rainbow Hearts, Police	A		<ol style="list-style-type: none"> <li>1. ongoing</li> <li>2. by end quarter two</li> <li>3. by end quarter two</li> </ol>
	<p>The Area Committee will improve and promote our community centres to increase their usage and working with investors to bring about the physical regeneration of Inner East Neighbourhoods.. This aligns with the city priority 'Best City to Live'.</p> <p>We will do this by</p> <ol style="list-style-type: none"> <li>1) Installing a computer suite at Lincoln Green Community centre and promoting its usage as a job shop.</li> <li>2) Extending, improving and promoting Richmond Hill Community centre as the hub of the community.</li> <li>3) Installing a new kitchen at the Henry Barren Centre and running cooking classes and healthy eating education from there.</li> <li>4) Holding regular Community Centre working group meetings to track progress and develop ideas.</li> <li>5) .Working with Wykebeck Way to develop a city park and develop South Gipton Community Centre.</li> </ol>		Zest, Wykebeck Way	A		<ol style="list-style-type: none"> <li>1. By end quarter two</li> <li>2. ongoing</li> <li>3. by end quarter four</li> <li>4. ongoing</li> <li>5. Ongoing</li> </ol>

The Area Committee Performance Plan is the primary method of capturing performance information for Area Committees. The Action Plan should be updated as actions are agreed / progressed. The intention is to capture **ONLY** those things that the **AREA COMMITTEE** achieve – to answer the question “what difference do Area Committees make and what value do they add”. Area Committees have a variety of ways in which they can make things happen –

- Improve, co-ordinate and influence services at a local level
- Act as a focal point for community involvement
- Take locally based decisions that deal with local issues
- Promote community engagement in the democratic process
- Promote working relationships with Parish and Town Councils
- Promote the wellbeing of their area

Please do not include things that other people do and Area Committees do not.

Don't try to capture everything that the Area Committee does. 3 or 4 really good, well-thought out outcomes with associated targets and outputs are better than 200 poor ones that take up all your time filling in forms and we can't use! 3 excellent outcomes from each Committee would give us a great basis for an annual report that shows Area Committees make a difference. But equally, you aren't limited to 3 or 4 – this is an opportunity for Area Committees to shout about what they are good at, and we want to support them in doing this.

Where you have hard outputs (things that can be counted) please disaggregate them where appropriate to show the Area Committees unique contribution e.g. three partners including the Area Committee each equally fund a youth project designed to cater for 300 young people. The total output is 300 young people – the Area Committees output is 100 young people. Specify both the total output and the Area Committees disaggregated output.

### **What to put in the columns.**

Outcome, Targets and Outputs: In this column, start with the outcome that you are aiming to achieve. An outcome is defined as “the difference that you are going to make”, such as “to reduce unemployment on the XX estate” or “to reduce NEETS in the YY area”. If the outcome you are seeking to influence is aligned to a City Priority Plan outcome, please specify which one. However, because of the nature of specific areas, the problem being addressed may not align to the City Priority Plan, and if it doesn't, don't try to force it to. Explain why it doesn't align and what specific local issues have identified the priority action. This will enable us to consider local priorities and issues which may feed up to future revisions of the City Priority Plan.

Then specify the target you wish to achieve – the point at which you will know that you have done the job that you set out to do in your outcome.

Then specify any outputs associated with your action – defined as the things that you can produce as evidence that the action has been progressed or achieved.

### Others involved:

Who else is involved in achieving the outcome? The Area Committee may be working with other partners to achieve a particular outcome.

### Status:

Denoted by a RAG rating:

Red – action not started

Amber – action in progress

Green – action completed

Please note that actions which are at risk because they are making insufficient progress should be indicated by the appropriate red or amber indicator with a “!” (exclamation mark) so that they can be easily identified.

RAG ratings are not indicators of competency, and should not be treated as such. There are no “gold stars” for lots of green indicators; nor are there “marks debited” for red indicators.

Comments:

This column can be used to highlight important issues and learning – either positive or negative. Where an action is deemed at risk, please explain.

Timescales:

In this column put the date by which you expect the action to be completed. Completion dates can be revised, but please do not delete the original completion date – add any revised completion date.

**Reporting back returns:**

Please send the latest version of this document to Sarn Warbis at the end of each quarter, and by the 7<sup>th</sup> of the following month at the latest (July, October, January & April). Please ensure that the relevant Area Leader / Chair of the Area Committee has agreed the return made reflects their understanding of progress made.

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